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**(2/4) Faculty: Assessment Grading Report**

**(For Internal Moderators and External Examiners)**

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| **Course Information:** | |
| **Full Course Code:** |  |
| **Full Course Name:** |  |
| **Subject Area:** |  |
| **Faculty:** |  |
| **Faculty Assistant:** |  |
| **Grader:** | |
| **Name:** |  |
| **Position:** |  |
| **Subject Area:** |  |
| **Date of report:** |  |

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| **Assessment:** | | | | | | | | |
| **1. Please confirm the type and weighting of the assessment:** | | | | | | | | |
|  | | Exam |  | |  | | Assignment |  |
|  | | Retrieval assessment | NA | |  | | Other (please specify): |  |
| **2. Please indicate which materials are provided for the review:** | | | | | | | | |
|  | | Draft assessment | | |  | | Supplementary materials (if applicable) | |
|  | | Assessment instructions | | |  | | Grading scheme | |
|  | | Course syllabus | | |  | | EE draft assessment report | |
|  | | Other (please specify) | | | | | | |
| **3. Please indicate the evidence of marking/grading for this assessment:** | | | | | | | | |
|  | Annotated scripts | | |  | | Scores / notes in gradebook | | |
|  | Graders comments (if separate) | | |  | | Scores / notes in other format | | |
|  | Student feedback (if separate) | | |  | | Final grade sheet | | |
|  | Other (please specify): | | | | | | | |
| **4. Please indicate the format of the student feedback for this assessment:** | | | | | | | | |
|  | Aggregate feedback report | | |  | | Answer key or model answer | | |
|  | Case teaching note | | |  | | Example of ‘best’ student work | | |
|  | Grading scheme | | |  | | Individual feedback | | |
|  | Other (please specify): | | | | | | | |

**Student work to be reviewed:**

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| --- | --- |
| **Programme and Cohort:**  *(not applicable for electives courses)* |  |
| **Number of streams:** |  |  |
| **Number of students that completed assessment:** |  |  |
| **Number of scripts to be reviewed:** |  |  |

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| **LBS Number** | **Stream** | **LBS Number** | **Stream** | **LBS Number** | **Stream** |
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