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**(2/4) Faculty: Assessment Grading Report**

 **(For Internal Moderators and External Examiners)**

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| **Course Information:** |
| **Full Course Code:**  |  |
| **Full Course Name:** |  |
| **Subject Area:** |  |
| **Faculty:** |  |
| **Faculty Assistant:** |  |
| **Grader:** |
| **Name:** |  |
| **Position:** |  |
| **Subject Area:** |  |
| **Date of report:** |  |

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| **Assessment:** |
| **1. Please confirm the type and weighting of the assessment:** |
| [ ]  | Exam |  | [ ]  | Assignment |  |
| [ ]  | Retrieval assessment | NA | [ ]  | Other (please specify):  |  |
| **2. Please indicate which materials are provided for the review:**  |
| [ ]  | Draft assessment | [ ]  | Supplementary materials (if applicable) |
| [ ]  | Assessment instructions | [ ]  | Grading scheme |
| [ ]  | Course syllabus  | [ ]  | EE draft assessment report |
| [ ]  | Other (please specify) |
| **3. Please indicate the evidence of marking/grading for this assessment:** |
| [ ]  | Annotated scripts | [ ]  | Scores / notes in gradebook |
| [ ]  | Graders comments (if separate) | [ ]  | Scores / notes in other format |
| [ ]  | Student feedback (if separate) | [ ]  | Final grade sheet |
| [ ]  | Other (please specify): |
| **4. Please indicate the format of the student feedback for this assessment:** |
| [ ]  | Aggregate feedback report | [ ]  | Answer key or model answer |
| [ ]  | Case teaching note | [ ]  | Example of ‘best’ student work |
| [ ]  | Grading scheme | [ ]  | Individual feedback |
| [ ]  | Other (please specify): |

**Student work to be reviewed:**

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| **Programme and Cohort:** *(not applicable for electives courses)* |  |
| **Number of streams:** |  |  |
| **Number of students that completed assessment:** |  |  |
| **Number of scripts to be reviewed:** |  |  |

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| **LBS Number** | **Stream** | **LBS Number** | **Stream** | **LBS Number** | **Stream** |
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